

## **Rules for the provision of data and outputs from the data warehouse of the Geographical Information System of Prague**

These rules apply to the following publicly available data and outputs managed by the Prague Institute of Planning and Development:

- a) geographical data on the territory of the capital city of Prague (hereinafter referred to as "data"),
- b) other text, database and graphic files from various areas of the municipal administration (hereinafter referred to as "outputs").

The provision of non-public data and outputs that are intended exclusively for public administration shall be governed by generally binding legal provisions and the content of the relevant contracts that are concluded, where appropriate, to fulfill this purpose.

### **I**

## **General provisions**

1 The purpose of this document is to establish rules (hereinafter referred to as "Rules") for the provision of data and outputs from the data warehouse of the Geographical Information System of Prague, the management of which is entrusted to the Prague Institute of Planning and Development (hereinafter referred to as the "Supplier"), for individual users of the data and outputs.

2 Users of data and outputs means:

- **Public administration entities**, which are the holders and executors of public administration and other legal and natural persons with competence in the field of public administration conferred by law or on the basis of law (hereinafter referred to as "Public Administration");
- **Subscribers**, which are contractual partners of the Supplier who have concluded a cooperation agreement with the Supplier for the mutual provision of data and data outputs (hereinafter referred to as "Subscriber");
- **Applicants**, which are all entities, legal and natural persons, not falling into the above categories (hereinafter referred to as "Applicant").

3 Data and outputs are provided in standard, assisted and individual modes.

4 For the purposes of these Rules, the **standard mode** of providing data and outputs is the free:

- a) provision of typed datasets ('open data'); a list of typed datasets, including available formats, is published at [www.geoportalpraha.cz](http://www.geoportalpraha.cz); open data are available without user registration;

b) provision of data and outputs to registered users through value-added electronic remote access services ('electronic output'), providing conversion to multiple data formats and selection of the area of interest.

5 For the purposes of the Rules, **assisted mode** means the provision of data and outputs with the necessary intervention of the Supplier in the selection of data and outputs, the selection of the data domain and the services related to the preparation and provision of data and outputs. Data and outputs are provided for a handling fee, reflecting the cost of preparing the data and outputs and the administrative costs associated with the output, based on the time and volume of data and outputs issued. Handling fees are specified in the price list of data and outputs from the data warehouse of the Geographical Information System of Prague (hereinafter referred to as the "price list"). The price list is issued and updated by the Supplier. It is published at [www.geoportalpraha.cz](http://www.geoportalpraha.cz). The data and outputs are provided after payment of the handling fees, on the basis of data transfer protocols for the delivery of data, representing a simplified tax document and the basis for the invoice (hereinafter referred to as the "transfer protocol").

6 For the purposes of the Rules, **individual data and output provision mode** shall mean all services associated with the provision of data and output to Subscribers who have entered into a contract with the Supplier to cooperate in the mutual provision of data and data outputs.

7 The use of data and outputs that are not open data shall be in accordance with the licensing terms to be formulated in relation to the subject matter and purpose of the relevant contract and/or the extent of the proprietary copyright granted to third party suppliers.

8 The use of data and outputs provided in the form of map viewing and downloading services and open data is subject to the CC-BY 4.0 license [<https://creativecommons.org/licenses/by/4.0/>], subject to the following conditions:

- the user may copy and redistribute the work in any medium and format;
- the user may modify, transform or incorporate the work for any purpose, including commercial use;
- it is the user's responsibility to attribute authorship, provide a license reference with the work, and indicate any changes made; the user may do this in any reasonable way, but never in a way that suggests that the Supplier, as licensor, endorses or supports the user or the user's use of the work;
- works created using data and outputs from the GIS Prague data warehouse shall include, in addition to the reference to the CC-BY 4.0 license, the clause: "IPR Prague data source".

9 In standard mode, consent to the license conditions is given by downloading the open data, in electronic release, consent is confirmed before the order is sent. The license terms in question are published at [www.geoportalpraha.cz](http://www.geoportalpraha.cz). Agreement to the license conditions is confirmed in the individual mode by signing the relevant agreement on the mutual provision of data and data outputs, which contains the license agreement. In the case of the assisted mode, acceptance of the license conditions is confirmed when signing the transfer protocol.

## **II**

### **Provision of data and outputs to Public Administration entities**

- 1 Data and outputs shall be provided on the basis of a written request, as set out in Annex 1 to the Rules, signed by the responsible or authorized person. This person shall confirm receipt of the data and outputs by signing the transfer protocol.
- 2 Direct export of data from the GIS Prague data warehouse is provided free of charge; in case of the conversion and modification of data and outputs, the price of the handling fee is governed by the price list.

## **III**

### **Providing data and outputs to Subscribers**

- 1 The Supplier provides data and outputs to Subscribers on an individual basis under the relevant contract.

## **IV**

### **Provision of data and outputs to Applicants**

- 1 In the standard mode, data and outputs are provided to Applicants free of charge.
- 2 In the assisted mode, the Supplier shall always provide data and outputs to the Applicants at the handling fees and prices set out in the price list, either on the basis of a personal request at the Supplier's office or on the basis of an order sent to the Supplier electronically or in writing. The receipt of data and outputs shall be confirmed by the Applicant's signature on the transfer protocol.

## **V**

### **Effectiveness of the Rules**

These rules take effect on the date of approval.